

# BUBBENHALL PARISH COUNCIL



Locum Clerk : Louise Baudet  
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Coleshill  
Birmingham B46 1BB  
Tel : 07503 002948  
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18<sup>th</sup> February 2021

**TO : All Councillors, Bubbenhall Parish Council**

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on Tuesday 22<sup>nd</sup> February 2022 at 7.30pm. Please forward any apologies for absence to myself or the Chair

Yours faithfully

Louise Baudet  
Locum Clerk to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

1. Apologies : to receive apologies and approve reasons for absence
2. Public participation : to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the Agenda, they should notify the Clerk 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself
3. Declarations of interest
  - 3.1 Councillors are reminded of the need to update their Register of Interest
  - 3.2 To declare any personal interests or prejudicial interests in items on the Agenda and their nature
  - 3.3 To receive, consider and approve any requests for dispensation relating to Agenda items
4. Minutes of previous meeting : to receive and approve the minutes of the meetings held on 7<sup>th</sup> December 2021 and 4<sup>th</sup> January 2022 (attached)

5. Progress reports/information (items of update for Parish Council)
  - 5.1 Riverside Stile update
  - 5.2 Update on merger of Stratford and Warwick District Councils
  - 5.3 Update on flooding at Sweet Briars
  - 5.4 A445 street light update
  - 5.5 Village Green update
  - 5.6 Green Shoots update
  - 5.7 Skills audit update
  - 5.8 Climate emergency plan update
  
6. Planning applications and other statutory and non-statutory consultations : to consider/decide responses to
  - 6.1 7 Waggoners Close (W/21/0016) – extension to respond granted
  - 6.2 Community Park (W/21/1655) – to add any further comments on response
  - 6.3 Battery Factory, Coventry Airport (W/21/1655) – update
  - 6.4 To receive and comment on any other applications received
  - 6.5 to receive information on planning decisions and decide any actions as appropriate
  
7. Finance
  - 7.1 To consider request from Village Hall Committee for contribution of £2000 towards Solar Panel Project
  - 7.2 To review and update Parish Council Asset Register (attached)
  - 7.3 To receive template draft Risk Assessment for updating (attached)
  - 7.4 To approve accounts for payment
  - 7.5 To receive finance update
  
8. Matters relating to Youth Space and Recreation ground
  - 8.1 to consider request from Nick Gray, Ryton Star FC to hire recreation ground
  - 8.2 renewal of insurance
  - 8.3 to consider and decide memorial bench on playing field for Paul family
  
9. To consider membership of Open Space Society
  
10. To consider/decide internet/wifi in Village Hall
  
11. Highways and Footpaths : to consider/decide matters relating to Highways and Footpaths in the parish
  
12. Police matters : (a) Warwickshire Rural East Community Forum Policing priorities (respond by 11<sup>th</sup> March) (b) police reports and any other matters
  
13. Information items : to consider and discuss items for information and comment if appropriate :
  - 13.1 County Councillor report
  - 13.2 District Councillor report
  - 13.3 Matters relating to the parish from Councillors and Clerk – this is an opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas.
  - 13.4 Communications list (Clerk)

- 14 Confidential matters : to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters
- 15 Date of next meeting
- 16 Termination of meeting